



### NON-LOCAL, OVERNIGHT & EXTENDED FIELD TRIP APPLICATION (To be completed by Teacher/Advisor)

School Stanwood High School Today's Date 1/25/2024  
 Individuals/Group Involved FFA Number of Students 5  
 Activity Livestock Judging and Show  
 Destination Moses Lake  
 Departure Date 3/21/24 Return Date 3/23/24  
 Accommodations: Ten Pin Inn Moses Lake  
 Source(s) of Revenue: FFA ASB Funds/ Career & Technical Education Program Funds  
 Description of Fundraising Activities Prime Rib Dinner and Auction, Fair Food booth  
 Estimated Individual Student Cost \$0 Estimated Total Group Cost 1100.00  
 How was this activity/trip available to any interested and/or eligible student(s) FFA members, in Ag program  
 How was this trip promoted to all interested/eligible students? Calendar and Chapter Meetings  
 Will any student(s) be excluded from this trip due to the inability to pay? No  
 Insurance (special coverages) Not required  
 Purpose of Trip (include the educational value) Allow Career & Technical Education (CTE) students to compete in Livestock Show and Judging

Has this trip been previously taken? Yes If yes, when? Each year for last 20+ years

**List of chaperones and students MUST be attached to this form one week prior to travel.**  
(Chaperones must be of each gender if students of each gender are attending.)

1. Attach additional information as appropriate.
2. Contact Business Services with questions about insurance.
3. Parent permission and medical authorization forms go to the principal.
4. All district employees need to submit a travel request form.
5. Notify the school nurse.

[Signature]  
Signature of Initiator

[Signature]  
Signature of Building Principal

For Administration Use Only:

Board approval needed. Will be submitted on 3/5/2024  
Approved

Superintendent or Designee Signature \_\_\_\_\_ Date \_\_\_\_\_